

MINUTES OF A MEETING OF THE
BOARD OF DIRECTORS

HELD ON
February 8, 2016

A Meeting of the Library Board of Directors of the Kanawha County Public Library was held on Monday, February 8, 2016 at 4 p.m. at the Main Library in Charleston.

The following Board Members were present:

Mr. M. Albert	Ms. S. Poffenbarger
Ms. S. Haden	Ms. V. Rugeley
Ms. M. Jaensson	Ms. A. Russell
Ms. B. Lord	Dr. R. Stuart
Ms. E. Lord	Mr. B. Thomas
Ms. C. Morgan	Mr. J. Withrow
Ms. J. Pauer	

KCPL staff members present were Mr. Alan Engelbert, Director; Ms. Toni Blessing, Associate Director for Public Services; Ms. Terry Wooten, Marketing and Development Manager; Mr. Tim Venitsanos, Facilities Manager; and Ms. Tricia Stringer, Administrative Coordinator.

Jody Driggs and Brian Estep from Silling Associates were also present.

Ms. Morgan presided. The Director served as Secretary. The President reported that a quorum was present.

Approval of Minutes. Upon motion duly made, seconded and adopted, the minutes of the January 11, 2016 meeting were approved as distributed to the Board.

Approval of Bills. In accordance with Bylaws and on motion duly made, seconded, and adopted, the payment of General Bills in the amount of \$138,877.99 and the Book Bills in the amount of \$81,684.02 were approved and transmitted for payment by the Library Director to the Board of Education of the County of Kanawha.

Approval of Bills - Special Funds. The Library Director submitted bills to be paid from Special Funds of \$8,702.56 duly certified and approved in accordance with the Bylaws and on

motion duly made, seconded, and adopted, it was ordered that the bills set out on the said list be paid.

Approval of Bills – Construction Fund. The Library Director submitted bills to be paid from the Construction Fund in the amount of \$3,375.56 duly certified and approved in accordance with the Bylaws, and on motion duly made, seconded, and adopted, it was ordered that the bills set forth on the list be paid. Mr. Engelbert commented on issues involving low gas pressure that affect the operation of the new boilers. He recommended that the final payment to ZMM be approved by the Board but that the check be held pending resolution of the problems encountered. The payment was approved as part of the above motion.

REPORTS OF COMMITTEES:

Membership Committee. Ms. B. Lord reported that Dr. Michelle Foster submitted her resignation to the Board. Upon a motion duly made and carried, the below resolution was approved.

WHEREAS, Dr. Michelle Foster has served the Kanawha County Public Library
as a member of the Board of Directors since 2012; and

WHEREAS, Dr. Foster has furthered the aims and purposes of this institution by
her service as a member of this Board and as a member of several
committees of this Board.

NOW, THEREFORE BE IT

RESOLVED, That it is with deep regret that the Board of Directors accepts the
resignation of Dr. Michelle Foster from the Board of Directors of the
Kanawha County Public Library; and be it further

RESOLVED, That the Board of Directors wishes to give its heart-felt thanks and
appreciation to Dr. Foster for her loyal and dedicated service to the
Kanawha County Public Library; and be it further,

RESOLVED, That this expression of appreciation and esteem be spread upon the
minutes of this meeting and that a copy be presented to our colleague, Dr.
Michelle Foster.

Ms. B. Lord also reported that due to the cancellation of the February Kanawha County Board of Education meeting, the appointment of Dr. James M. Blackwell and Mr. John Jarrett to the KCPL Board of Directors has been delayed. The Board of Education

has placed approval of the appointments on the agenda for its next regular meeting on March 18th.

Ad Hoc Building Projects Committee. Ms. Morgan reported that the Committee with the advice of Counsel had negotiated a draft Agreement with Silling Associates Architects and HBM Architects to provide architectural services for the New Main Library project. The project is divided into two phases. Phase One will serve to define and determine the size and scope of the project to be carried out, while Phase Two involves the actual design and construction of the Main Library project. Sections of the Agreement involving costs and time frames for completion of Phase Two will have to be revised once Phase One is completed. The Committee recommends adoption of the Agreement as presented. Upon a motion duly made and carried, the Board approved acceptance of the Agreement and authorized the Board President or Director to execute the Agreement on behalf of the Board of Directors.

Long Range Planning Committee. Ms. Jaensson reported that the Committee met multiple times to review drafts of the Long Range Plan. She provided an overview of the plan and thanked the staff that have been working on this project. After Board approval the Plan will be submitted to the West Virginia Library Commission as required by statute.

Upon a motion duly made and carried, the Board approved the 2016-2020 KCPL Development Plan as presented.

Finance Committee. Ms. E. Lord reported that the Finance Committee met prior to the meeting to discuss implementation of a new accounting standard (GASB 68) intended to account for the pension liabilities of public entities such as KCPL. Ms. Lord provided a brief summary of the issues regarding adoption of this standard by KCPL and its affect on the audit of the year ended June 30, 2015 and its potential effects on the Library's financial position going forward. The Committee recommends that it continue to investigate the matter in conjunction with our auditors, Perry Associates, and that no action be taken at this time. The recommendation was accepted by the Board

OLD BUSINESS: None.

NEW BUSINESS:

Legislative Activity. Ms. Rugeley reported that Library Day at the Legislature was held on Tuesday, February 2nd. Mr. Engelbert, Ms. Morgan, and Ms. Rugeley met with several members of the Kanawha County legislative delegation. The main topic of conversation was to keep Grants in Aid at their current level in the 2016-2017 budget. Mr. Engelbert updated the Board on a Senate Bill 265 regarding volunteers in libraries gaining access to confidential patron records. The Library opposes this bill and it is opposed by the broader library community.

Staff Development Day. Reminder that the 2016 Staff Development Day is scheduled for Wednesday, February 24th at the Holiday Inn & Suites in South Charleston. The agenda for the day will be distributed next week. Board members are invited to attend all or part of the day.

There being no further business the meeting was adjourned.

President

Secretary