

MINUTES OF A MEETING OF THE
BOARD OF DIRECTORS

HELD ON
July 1, 2016

The Annual Meeting of the Library Board of Directors of the Kanawha County Public Library was held on Friday, July 1, 2016 at 9:00 a.m. in the Ray Room of the Main Library.

The following Board Members were present:

Mr. M. Albert	Ms. J. Pauer
Dr. K. Bailey	Ms. A. Silbernagel
Ms. M. Jaensson	Ms. D. Sullivan
Mr. J. Jarrett	Mr. B. Thomas
Ms. E. Lord	Mr. J. Withrow

KCPL staff members present were Mr. Alan Engelbert, Director; Ms. Toni Blessing, Associate Director for Public Services; Mr. Tim Venitsanos, Facilities Manager; and Sarah Mitchell, Main Library Public Services Manager.

Ms. Pauer presided. The Director served as Secretary. Ms. Pauer reported that a quorum was present.

Approval of Minutes. Under the report of the Ad Hoc Nominating Committee Mr. Albert suggested that the June minutes be amended to read...”the Nominating Committee had discussed the slate of officers to put forward to the Board”. Upon motion duly made, seconded and adopted, the minutes of the June 13, 2016, meeting were approved as amended.

Approval of Bills. In accordance with Bylaws and on motion duly made, seconded, and unanimously carried, the payment of General Bills in the amount of \$64,167.16 and the Book Bills in the amount of \$48,427.05 were approved and transmitted by the Library Director to the Board of Education of the County of Kanawha for payment.

Approval of Bills - Special Funds. The Library Director submitted bills to be paid from Special Funds in the amount of \$1,283.96 duly certified and approved in accordance with the Bylaws and on motion duly made, seconded, and unanimously carried, the Board approved the payment of the bills set forth on the list.

Approval of Bills – Construction Fund. The Library Director submitted bills to be paid from the Construction Fund in the amount of \$31,650.96 duly certified and approved in accordance with the Bylaws, and on motion duly made, seconded, and unanimously carried, the Board approved the payment of the bills set forth on the list.

NEW BUSINESS:

Election of Board Officers. The proposed slate of officers was submitted to the Board in a report of the Nominating Committee on June 13, 2016. A motion was duly made and passed by acclamation to elect the following as officers of the KCPL Board of Directors for the fiscal year 2016-2017:

Ms. Monika Jaensson, President

Mr. Ben Thomas, First Vice-President

Ms. Stephanie Haden, Second Vice-President

Mr. Alan Engelbert, Secretary/Treasurer

Clendenin and Elk Valley Flood Issues. The Elk Valley Branch building leased at the Crossings Mall was not damaged by the flood of June 23rd. However, the bridge carrying the access road to the Mall is completely washed away. There is very limited access to the Mall via a temporary road, but no regular and safe access for vehicles or pedestrians. The Branch cannot operate or provide service until regular and safe access can be restored by construction of a new bridge. There currently is no timeline for completion of construction of a new bridge. The Library is exploring with legal counsel whether it is obligated to pay rent for its leased facility during the period when it cannot operate and serve the public. The Library is seeking space to provide limited service on a temporary basis until access to the facility at the Crossings Mall can be restored.

The Clendenin Branch is owned by KCPL. The interior of the building and all of its contents appears to be completely destroyed by flood. The flood washed out the storefront windows at the front of the building and a window on the side towards the Elk River. Ms. Blessing showed a series of pictures of the interior of the building showing the extent of the damage. Subject to review by insurance adjusters, Mr. Engelbert believes that the contents of the building are a total

loss. The main building systems (electrical, HVAC, water) were completely inundated and probably are a total loss. We do not know if the building is structurally sound.

The Library carries flood and property insurance on the Clendenin Branch with separate carriers. Each is sending an adjuster to Clendenin to assess the extent of the loss. Mr. Engelbert explained that coverage under our flood insurance is limited to \$300,000 for the building and \$300,000 for the contents; while a special endorsement to our property insurance includes \$50,000 for the building and \$50,000 for the contents. The flood insurance adjuster authorized an advance of \$75,000 for the building and \$75,000 for the contents. The reports of both adjusters are due to be completed sometime the week of July 4th.

The Board discussed options for handling the Clendenin facility. Options appear to be to clean out the existing structure and restore it; raze the building and rebuild on the current site; raze the building and look for a different site in the Clendenin area, perhaps in partnership with another organization such as the Community Center; or provide service out of the Elk Valley Branch once it reopens. Mr. Jarrett suggested he has qualified people in his firm who could provide an estimate of what it would cost to demolish the existing facility. The Library has obtained three quotes on the cost to clean and restore the facility and anticipates that a 4th quote will be forthcoming.

Board members asked a number of questions, including FEMA regulations controlling rebuilding, any limitations on the use of insurance proceeds, the status of power and water service to the facility, and whether the exterior dryvit material will dry out sufficiently to be retained if the building is restored. Answers to these questions will be sought.

Marsha Alford is in contact with all of the staff members of the Elk Valley and Clendenin branches to begin addressing employment issues. We are attempting to place employees who are ready and able to come to work temporarily at other KCPL locations in positions reasonably suited to their experience and that take into account each employee's personal situation. Some employees who have lost everything may not be able to return to work in the immediate future.

The Library will seek to provide service to the Clendenin area through the Mobile Library once a suitable location can be found. Staff are working to revise the schedule of stops made by the

Mobile Library and will be prepared to provide an extended stop as soon as it is practical to do so.

Ms. Jaensson suggested that the previously-cancelled July 11th regular meeting of the Board be reinstated to the calendar to allow for timely discussion of the issues involved in the aftermath of the flood. Upon a motion duly made, seconded and carried the Board will meet on Monday, July 11th at 4:00 p.m. in the Ray Room. Ms. Jaensson assigned the Support Services/Building Committee to consider issues involved with the Elk Valley and Clendenin branches.

Programs scheduled for Elk Valley and Clendenin are being cancelled or relocated. The WV Mobile Gaming event has been moved to Elkview Middle on Saturday, July 2nd. The Library will also arrange to give books to people of all ages who may have lost all of their possessions in the flood or are displaced.

The Board thanked the staff for their work during a very trying time.

There being no further business the meeting was adjourned.

President

Secretary