

MINUTES OF A MEETING OF THE
BOARD OF DIRECTORS

HELD ON
July 11, 2016

A Meeting of the Library Board of Directors of the Kanawha County Public Library was held on Monday, July 11, 2016 at 4 p.m. at the Main Library in Charleston.

The following Board Members were present:

Mr. M. Albert	Ms. B. Lord
Dr. K. Bailey	Ms. C. Morgan
Dr. M. Blackwell	Ms. J. Pauer
Ms. S. Haden	Ms. A. Silbernagel
Ms. M. Jaensson	Ms. D. Sullivan
Mr. J. Jarrett	Mr. B. Thomas

KCPL staff members present were Mr. Alan Engelbert, Director; Ms. Toni Blessing, Associate Director for Public Services; Ms. Terry Wooten, Marketing and Development Manager; Mr. Tim Venitsanos, Facilities Manager; and Ms. Tricia Stringer, Administrative Coordinator.

Ms. Jaensson presided. The Director served as Secretary. The President reported that a quorum was present.

Approval of Minutes. Upon motion duly made, seconded and adopted, the minutes of the July 1, 2016 meeting were approved as distributed to the Board.

Approval of Bills. In accordance with Bylaws and on a motion duly made, seconded, and adopted, the payment of General Bills in the amount of \$67,662.14 and the Book Bills in the amount of \$16,549.24 were approved and transmitted for payment by the Library Director to the Board of Education of the County of Kanawha.

Approval of Bills - Special Funds. The Library Director submitted bills to be paid from Special Funds in the amount of \$6,090.94 duly certified and approved in accordance with the Bylaws and on motion duly made, seconded, and adopted, it was ordered that the bills set out on the said list be paid.

Approval of Bills – Construction Fund. The Library Director submitted bills to be paid from the Construction Fund in the amount of \$338.28 duly certified and approved in

accordance with the Bylaws, and on motion duly made, seconded, and adopted, it was ordered that the bills set forth on the list be paid.

NEW BUSINESS:

Retirement Resolution – Sandy Frercks. Upon a motion duly made and seconded, the following resolution was passed by acclamation.

WHEREAS, Ms. Frercks was employed by the Kanawha County Public Library in December 1978 and has submitted her intent to retire effective July 25, 2016; and

WHEREAS, Ms. Frercks has served as a part-time Clerk from August 1978 until September 1982; and

WHEREAS, Ms. Frercks has served in the Catalog Department from September 1982 until July 1985, first as a Junior Clerk, promoted to Senior Clerk, promoted to Data Entry Operator ; and

WHEREAS, Ms. Frercks has served as an Automation Technician from July 1985 until December 1999; and

WHEREAS, Ms. Frercks has served as an Office Associate in the Directors Office from December 1999 until November 2007; and

WHEREAS, Ms. Frercks has served as an Office Associate in the Facilities Department from November 2007 until her retirement; and

WHEREAS, Ms. Frercks has served as the Book Sale Coordinator, providing an invaluable service to our patrons and the community; and

WHEREAS, Ms. Frercks fulfilled the responsibilities of each of her positions in an exemplary fashion, with diligence, loyalty and integrity;

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of the Kanawha County Public Library recognize with deep appreciation Ms. Frercks' years of service to the library;

AND BE IT FURTHER RESOLVED, that the Board of Directors of the Kanawha County Public Library wishes Ms. Frercks a retirement filled with good health and enjoyment in whatever areas of interest and endeavor she may choose;

AND BE IT FURTHER RESOLVED, that the resolution be spread upon the minutes of the meeting of the Kanawha County Public Library Board of Directors and a copy be furnished to Ms. Sandy Frercks.

Clendenin and Elk Valley Flood Issues: Mr. Engelbert updated the Board on the condition and status of the Elk Valley Branch. There was no flood damage to the facility, but the culvert and access road into the Crossing Mall was washed out. There is no access to the Mall at this time and no access to KCPL's facility. There has been speculation that a temporary road may be created to allow at least limited access by employees and customers to the Mall. At this time there are not any reliable estimates as to when the road will be replaced and access to the facility restored. The owners of the Crossing Mall have emailed the tenants urging them to contact their insurance providers and instructing them to continue to pay rent for during this time.

The Library's Counsel has provided an opinion that KCPL is not responsible for paying rent during the time in which there is no regular access to the facility for patrons and staff. The Board discussed this matter at length and by consensus requested that the Director contact appropriate representatives of the Mall ownership to convey and discuss Counsel's opinion and then proceed as appropriate in conjunction with the Board President and Counsel.

Mr. Engelbert provided the Board with the details of renting the former Elk Valley Branch facility as a temporary branch location to serve people in the Clendenin and Elk View areas. It is available and could quickly be made usable for Library purposes. On motion made, seconded and duly passed the Board authorized the Director to enter into an agreement for a temporary location in the Elk View area to provide library service, dependent on estimates of how long the Crossing Mall location will be inaccessible to patrons, and provided that this action will not interfere with any flood or property insurance reimbursements or state or federal assistance to recover from flood losses.

The Clendenin Branch sustained major damage. All contents appear to be a total loss, the storefront and windows were washed out by the force of water in the building, and the interior and most of the exterior are covered deeply in mud.

Mr. Engelbert provided the Board with information received from FEMA and from the Library's flood and property insurance carriers. Based on initial estimates of damage, the insurance adjuster employed by Philadelphia Indemnity has authorized an initial advance of \$60,000 for contents and \$60,000 for the building. If costs for damage incurred are higher than these amounts, it does not limit funds that KCPL can receive up to the limits of the policy. If costs prove to be less than the amounts advanced KCPL will have to reimburse the insurance carrier.

Upon a motion duly made, seconded, and carried, the Board approved that Mr. Engelbert was to move forward with the insurance company and accept the initial advance funds in the amount of \$60,000 for contents and \$60,000 for the building provided that these funds do not limit or forfeit rights to any future reimbursements for which KCPL may be eligible.

Ms. Jaensson advised the Board that conditions in the Clendenin Branch building are such that a decision to either clean the facility or to raze it needed to be made at this meeting. Mr. Engelbert provided the Board with cost information for the both gutting the building and cleaning it and for tearing down the building. There was much discussion among the Board as to the best option to deal with the immediate situation and how it might impact future plans for library service to Clendenin and the surrounding area.

Upon a motion duly made, seconded and carried, the Board authorized the Director to move ahead with the cleanup of the facility and authorized the Director to enter into an agreement with Belfor Property Restoration for gutting and sanitizing the building, including all proper certifications upon completion in the amount of \$37,775.

Mr. Engelbert discussed initial steps to provide service in Clendenin through the Mobile Library. However, there is currently no viable location at which to park the bus and provide service. Mr. Engelbert will continue to keep the Board apprised of the situation as it continues.

Other. The August 8, 2016 Board meeting will be held at the Riverside Branch Library at 4pm. This meeting will include the annual program for the public.

There being no further business the meeting was adjourned.

President

Secretary