

MINUTES OF A MEETING OF THE
BOARD OF DIRECTORS

HELD ON
December 12, 2016

A Meeting of the Library Board of Directors of the Kanawha County Public Library was held on Monday, December 12, 2016 at 4 p.m. at the Main Library in Charleston.

The following Board Members were present:

Mr. M. Albert	Ms. J. Pauer
Dr. M. Blackwell	Ms. S. Poffenbarger
Ms. S. Haden	Ms. V. Rugeley
Ms. M. Jaensson	Ms. A. Russell
Mr. J. Jarrett	Ms. A. Silbernagel
Ms. E. Lord	Ms. D. Sullivan
Ms. C. Morgan	Mr. B. Thomas
	Mr. J. Withrow

KCPL staff members present were Mr. Alan Engelbert, Director; Ms. Toni Blessing, Associate Director of Public Services; Ms. Terry Wooten, Marketing Manager; Mr. Tim Venitsanos, Facilities Manager; Ms. Marsha Alford, Human Resources Manager; and Ms. Tricia Stringer, Administrative Coordinator.

Ms. Jaensson presided. The Director served as Secretary. The President reported that a quorum was present.

Additional members of the Ad Hoc Building Committee and representatives of Silling & Associates and HBM Architects were also in attendance.

Approval of Minutes. Upon motion duly made, seconded and adopted, the minutes of the November 14, 2016 meeting were approved as distributed to the Board.

Approval of Bills. In accordance with Bylaws and on a motion duly made, seconded, and adopted, the payment of General Bills in the amount of \$89,094.28 and the Book Bills in the amount of \$51,749.75 were approved and transmitted for payment by the Library Director to the Board of Education of the County of Kanawha.

Approval of Bills - Special Funds. The Library Director submitted bills to be paid from Special Funds in the amount of \$1,234.87 duly certified and approved in accordance with the

Bylaws and on motion duly made, seconded, and adopted, it was ordered that the bills set out on the said list be paid.

Approval of Bills – Construction Fund. The Library Director submitted bills to be paid from the Construction Fund in the amount of \$1,970.44 duly certified and approved in accordance with the Bylaws, and on motion duly made, seconded, and adopted, it was ordered that the bills set forth on the list be paid.

OLD BUSINESS: None

NEW BUSINESS: Retirement Resolution - Mike Burgess. Upon a motion duly made and seconded, the following resolution was passed by acclamation.

WHEREAS, Mr. Burgess was employed by the Kanawha County Public Library in March 2004 and has submitted his intent to retire effective December 31, 2016; and

WHEREAS, Mr. Burgess has served as a Computer Technician from March 2004 until July 2008; and

WHEREAS, Mr. Burgess has served as Automation Specialist from July 2008 until his retirement; and

WHEREAS, Mr. Burgess was the recipient of the 2011 Linda G. Wright Award for Excellence in Library Service; and

WHEREAS, Mr. Burgess fulfilled the responsibilities of each of his positions in an exemplary fashion, with diligence, loyalty and integrity;

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of the Kanawha County Public Library recognize with deep appreciation Mr. Burgess's years of service to the library;

AND BE IT FURTHER RESOLVED, that the Board of Directors of the Kanawha County Public Library wishes Mr. Burgess a retirement filled with good health and enjoyment in whatever areas of interest and endeavor he may choose;

AND BE IT FURTHER RESOLVED, that the resolution be spread upon the minutes of the meeting of the Kanawha County Public Library Board of Directors and a copy be furnished to Ms. Mike Burgess.

REPORTS OF COMMITTEES:

Ad Hoc Building Projects Committee. At this point in the meeting Ms. Jaensson advised the Board that the report of the Ad Hoc Building Projects Committee would include matters involving the purchase, sale or lease of property which if made public might adversely affect the financial or other interests of KCPL as a public agency and should be dealt with in executive session pursuant to WV Code Section 6-9A-4(b)(9).

Whereupon upon motion duly made and seconded, that the Board go into executive session to receive the report of the Ad Hoc Building Projects Committee; the motion to go into executive session was unanimously approved by the Board.

Following the adjournment of the executive session, the public Board meeting resumed.

There being no further business the meeting was adjourned

President

Secretary