

MINUTES OF A MEETING OF THE
BOARD OF DIRECTORS

HELD ON
March 13, 2017

A Meeting of the Library Board of Directors of the Kanawha County Public Library was held on Monday, March 13, 2017 at 4 p.m. at the Main Library in Charleston.

The following Board Members were present:

Dr. M. Blackwell	Ms. C. Morgan
Ms. S. Haden	Ms. J. Pauer
Ms. M. Jaensson	Ms. V. Rugeley
Mr. J. Jarrett	Ms. A. Russell
Ms. B. Lord	Mr. B. Thomas
Ms. E. Lord	Mr. J. Withrow

KCPL staff members present were Mr. Alan Engelbert, Director; Ms. Toni Blessing, Associate Director of Public Services; Ms. Marsha Alford, Human Resources Manager; Ms. Terry Wooten, Marketing Manager; Ms. Katie Murray, Children's Librarian; Mr. Teddy Claypool, Information Technology Manager; and Ms. Tricia Stringer, Administrative Coordinator.

Ms. Jaensson presided. The Director served as Secretary. The President reported that a quorum was present.

Approval of Minutes. Upon motion duly made, seconded and adopted, the minutes of the February 13, 2017 meeting were approved as distributed to the Board.

Approval of Bills. In accordance with Bylaws and on a motion duly made, seconded, and adopted, the payment of General Bills in the amount of \$190,554.31 and the Book Bills in the amount of \$90,159.09 were approved and transmitted for payment by the Library Director to the Board of Education of the County of Kanawha.

Approval of Bills - Special Funds. The Library Director submitted bills to be paid from Special Funds in the amount of \$5,433.42 duly certified and approved in accordance with the Bylaws and on motion duly made, seconded, and adopted, it was ordered that the bills set out on the said list be paid.

Approval of Bills – Construction Fund. The Library Director submitted bills to be paid from the Construction Fund in the amount of \$29,094.19 duly certified and approved in

accordance with the Bylaws, and on motion duly made, seconded, and adopted, it was ordered that the bills set forth on the list be paid.

REPORTS OF COMMITTEES:

Finance Committee. Ms. E. Lord reviewed the Levy resolutions with the Board. These amounts requested were calculated using the same methods and formulas as in previous years for the City of Charleston and the County Commission. After Board approval, a request letter and copy of the appropriate resolution will be sent to each levying authority. Ms. E. Lord advised that the Finance Committee met and recommends approval of the resolutions. Upon a motion duly made and carried, the following resolutions were approved:

Levying Authority - City of Charleston

RESOLVED, that the Library requests the City of Charleston to lay a levy, in accordance with Section 5 of Chapter 178 of the Acts of the West Virginia Legislature, 1957, which will produce \$1,039,043 required for the support, maintenance and operation of the Library and its branch libraries for the fiscal year beginning July 1, 2017;

RESOLVED FURTHER, that such request be transmitted to said City of Charleston by letter from the Board of Directors of the Library duly signed by its President.

RESOLVED FURTHER, that the officers of the Board of Directors of the Library and the Library Director be authorized and directed to sign such other papers and to perform such acts as may be necessary to effect the proper laying of the said levy by the City of Charleston authorized by the said statute, in order to provide for the support, maintenance and operation of the Library and its branch libraries, as aforesaid.

Levying Authority - Kanawha County Commission

RESOLVED, that the Library requests the County Commission of Kanawha County to lay a levy, in accordance with Section 5 of Chapter 178 of the Acts of the West Virginia Legislature, 1957, which will produce \$3,152,210 required for the support, maintenance and operation of the Library and its branch libraries for the fiscal year beginning July 1, 2017;

RESOLVED FURTHER, that such request be transmitted to said County Commission by letter from the Board of Directors of the Library duly signed by its President.

RESOLVED FURTHER, that the officers of the Board of Directors of the Library

and the Library Director be authorized and directed to sign such other papers and to perform such acts as may be necessary to effect the proper laying of the said levy by the County Commission of Kanawha County authorized by the said statute, in order to provide for the support, maintenance and operation of the Library and its branch libraries, as aforesaid.

Ad Hoc Building Committee. Ms. Morgan reported that the Committee has continued discussions regarding the final options for the Main Library. The Committee feels it needs additional information before it can arrive at a recommendation.

Membership Committee. Ms. Brooke Lord reported that the Committee met to discuss the reappointment of Directors whose terms expire as of June 30, 2017. Upon a motion duly made and carried, the Board approved the following resolution.

RESOLVED, that Ms. Brooke Lord, Ms. Jennifer Pauer, and Mr. Benjamin Thomas be recommended to the Kanawha County Board of Education for another six year term as Directors of the Kanawha County Public Library, with such six year terms to end June 30, 2023.

OLD BUSINESS: None

NEW BUSINESS: National Library Week Resolution. Upon motion duly made, seconded and carried, the following resolution was approved.

WHEREAS, April 9, 2017 through April 15, 2017 will be celebrated as National Library Week, and

WHEREAS, the Kanawha County Public Library system staff again, during the past year, has exhibited its dedication to continuing the delivery of quality services to library patrons as exemplified by the sustained use of over one million items in the collection last year, the continued success of the of the summer library clubs for children and adults, and the West Virginia Book Festival, and

WHEREAS, the Kanawha County Public Library system staff have also planned, programmed and implemented many other activities in the past year that have resulted in the expansion and improvement of library services provided to patrons

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the Kanawha County Public Library, that on the occasion of National Library Week, the staff of the Kanawha County Public Library system are hereby commended for its continued effort to provide patrons with the most effective services,

materials and facilities possible in order to contribute to the level of quality of life desired by the patrons with regard to public library services, and

BE IT FURTHER RESOLVED, by the Board of Directors of the Kanawha County Public Library system that this resolution of commendation be made known to all members of the staff.

Other. Mr. Thomas expressed appreciation for the outstanding service his wife had received in the Children's Department. Ms. Jaensson presented Prescott Frederick Lord with baby's first library card.

There being no further business the meeting was adjourned.

President

Secretary