

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS

Held on
February 24, 2020

A special meeting of the Library Board of Directors of the Kanawha County Public Library was held on Tuesday, February 24, 2020 at 4:00 PM in the John V. Ray Room at the Main Library.

KCPL Board of Directors' members present were Dr. Mickey Blackwell, Mr. Thomas Hurney, Ms. Monika Jaensson, Mr. John Jarrett, Ms. Betty King (via phone), Ms. Cheryl Morgan (via phone), Ms. Jennifer Pauer, Ms. Anne Silbernagel, Ms. Susan Shumate, Ms. Debra Sullivan, Mr. Benjamin Thomas, Mr. Don Wilson, and Mr. James Withrow.

KCPL staff members present were Ms. April Wallace, Assistant Director; Mr. Tim Venitsanos, Facilities/Security Manager; Mr. Stan Howell, Marketing & Development Manager; Mr. Teddy Claypool, IT/Automation Manager; Ms. Sarah Mitchell, Main Library Public Services Manager; Ms. Kim Runion, Accounting Coordinator; and Ms. Sara Caswell, Administrative Coordinator.

Ms. Monika Jaensson, President of the Board of Directors, presided over the meeting. Ms. Jaensson reported that a quorum was present, and the meeting was brought to order.

After the meeting was called to order Mr. Thomas, chairperson of the Building Committee greeted the Board with a quote from Mr. Winston Churchill, "Now this is not the end. It is not even the beginning of the end. But it is, perhaps, the end of the beginning."

The Building Committee met last week and is now recommending approval of the resolution that would allow the Board President or Acting Director to enter into contract with Paramount Builders for the Main Library renovation project. There were no suggested revisions, per Library Counsel. The Building Committee has consulted with Counsel and various advisors and are now at this point comfortable moving forward with this project. Mr. Thomas extended his thanks to the Building Committee for their time and energy that has been devoted to this project. He also thanked Library Counsel, staff members, and the Owner's Representative, Mr. Dave Pray.

Mr. John Jarrett was excused from the meeting at this point, since there is a possibility that his company, Jarrett Construction, may possibly place a bid for services associated with the Construction Management role in the project.

Mr. Thomas invited any discussion. Ms. Morgan gave a short history of this project, saying it was "a long time coming". She encouraged the Board to support this contract with Paramount Builders, as it is the Library's best chance for success.

After discussion Mr. Thomas made a motion that the President of the Board of Directors, the Acting Director, or other officers of KCPL, in consultation with KCPL's architect, construction consultant, and counsel, are hereby authorized and directed to contact with Paramount Builders for the Main Branch Project including in their discretion to enter in and execute the Contract Documents for the Main Branch Contract as substantially set forth in the Project Manual within the best interest of KCPL and take all other actions necessary to carry

into effect this resolution. Mr. Thomas asked Board members to signify being in favor of adopting the resolution with a verbal “aye”. Motion passed.

The next order of business pertains to amending the agreement with Silling Architects for additional services related to the build-out of the temporary location space. There would be a limit of \$25,000.00. The Building Committee recommended accepting the amendment to this agreement to the Board. There was no discussion. The motion approving the amendment passed.

Ms. Jaensson took this opportunity to extend her thanks to Mr. Thomas as the Building Committee chairperson, Mr. Morgan for renewing efforts to renovate the Main Library, the entire Building Committee for their dedication to this process, Mr. Wallace as Acting Library Director and various staff members for their effort, encouragement, and support. She gave a special thanks for Mr. Dave Pray, Owner’s Representative, and Mr. Thomas Heywood, the Library Foundation Board President.

Additional Comments:

Ms. Jaensson included an updated list of Board committees in the packet, and she called attention to that list at this time. Ms. Jaensson asked Ms. Morgan to give an update on the West Virginia Book Festival. Headlining authors this year include Ann M. Martin and Colson Whitehead. The Festival will be held on October 2 and 3, 2020. Ms. Silbernagel also mentioned that the *Tisket, A Tasket, A Literary Basket* event is on March 28, 2020.

There being no further business, the meeting was adjourned.

President

Secretary